

 GCSE Alternative Provision Tutor**Location:**

Various – in-person tutoring in suitable client-agreed locations, typically the student's home, libraries, schools, village halls and other appropriate community settings. We also offer online teaching opportunities.

Contract:

Self-employed tutor

Fee:

Typically £35–£40 per hour, depending on the assignment, experience and requirements of the provision.

About the opportunity

Forest First Tutoring is seeking qualified, experienced, passionate and reliable self-employed tutors to work with our Alternative Provision team.

Our Alternative Provision tutors support children and young people who have struggled to access education within a traditional school setting, often because of special educational needs, anxiety, trauma, SEMH needs or other barriers to learning.

We believe every child deserves the opportunity to succeed and we are looking for tutors who share that belief and enjoy working independently with young people who may need a highly personalised approach.

Working with Forest First Tutoring on a self-employed basis offers considerable flexibility. You tell us when and where you are available and we offer assignments that may suit your experience, location and preferred working pattern. You remain free to accept or decline assignments and there are no guaranteed minimum hours.

Once you accept an assignment, you will have the professional autonomy to plan and deliver provision using your own experience, judgement and teaching style while working towards the outcomes identified for the young person.

Many of the young people we support require patience, consistency and a calm, relational approach. Building trust is often central to the work as confidence and engagement may need to be rebuilt before academic progress can fully flourish.

You will work independently while communicating with families, Forest First Tutoring and other professionals where appropriate to support joined-up provision for the young person.

We are particularly keen to hear from qualified teachers and experienced tutors with SEND and SEMH experience and from professionals who are able to make regular daytime availability available to us.

Why work with Forest First Tutoring?

Self-employment gives you the opportunity to retain control over your professional working life while we take care of much of the administration involved in sourcing suitable tuition opportunities.

You can:

- choose the days and times you make available
- decide whether to accept individual assignments offered to you
- retain professional autonomy over how you plan and deliver your sessions
- work with other organisations, schools, agencies or your own private clients
- build a working pattern that fits around your other professional and personal commitments
- choose assignments that suit your experience, interests and geographical area
- benefit from Forest First Tutoring sourcing referrals and liaising with commissioners and families
- focus on teaching while we manage commissioning, administration and billing with our clients

Although our tutors work independently, we value strong professional relationships. We know our tutors well, stay in regular contact and provide a supportive network around both the tutor and the young person.

Key Responsibilities

- Plan and deliver high-quality, personalised tutoring sessions appropriate to the individual learner's needs and agreed educational outcomes.
- Support learners across Primary, Secondary and SEND education, depending on your own experience and specialist subject areas.
- Use your professional judgement to adapt teaching to different learning styles, needs and levels of engagement.
- Maintain appropriate communication with parents, carers, Forest First Tutoring and other professionals involved in the young person's provision.
- Work collaboratively where a young person is supported by several professionals, sharing relevant information and contributing to appropriate next steps.
- Complete a brief session report following each session.

- Provide progress information relating to EHCP outcomes where this forms part of the commissioned provision.
- Contribute to EHCP reviews or professional reports where required as part of an agreed assignment.
- Maintain high standards of safeguarding and professional conduct and comply with the safeguarding and health and safety requirements that apply to the provision.

Who we are looking for

We would particularly like to hear from people who have:

- experience of teaching or tutoring within the UK education system
- experience of Primary, Secondary, GCSE, SEND or Alternative Provision
- strong subject knowledge within their specialist area
- the confidence to plan and work independently
- the ability to adapt provision to meet individual learning needs
- excellent communication and interpersonal skills
- patience, kindness and the ability to develop positive relationships with children, young people and families
- a strong understanding of safeguarding and professional boundaries
- reliability and the ability to provide consistency once an assignment has been accepted.

There is particularly high demand for English, Maths and Science tutors but we welcome applications from professionals across a broad range of subjects including humanities, languages, creative subjects, vocational courses and specialist qualifications.

Safeguarding and vetting

Safeguarding is central to our work.

Tutors must complete Forest First Tutoring's safer recruitment and vetting requirements before working with children and young people. These include appropriate identity and right-to-work checks, references, qualification checks where applicable, an Enhanced DBS check and safeguarding requirements.

An Enhanced DBS certificate on the Update Service is preferred although we can help you arrange the appropriate DBS process where necessary.

Self-employed arrangements

Tutors are engaged by Forest First Tutoring on a self-employed basis.

There is no obligation for Forest First Tutoring to offer a minimum amount of work and no obligation for a tutor to accept every assignment offered.

The amount of work available depends upon referrals and placements received from schools, local authorities, families and other commissioning organisations.

Tutors invoice Forest First Tutoring at the end of the calendar month for services they have provided and, as self-employed professionals, are responsible for their own tax and National Insurance arrangements.

Once an assignment has been accepted, we expect tutors to provide reliable and consistent support for the young person and to communicate promptly if circumstances change.

Cancellations

Where a client cancels a confirmed session within 24 hours, the agreed cancellation arrangements for that assignment will apply.

Client relationships

Tutors must not enter into private arrangements directly with clients introduced to them through Forest First Tutoring. Any additional tuition or referrals arising through a Forest First Tutoring placement must be arranged through Forest First Tutoring in accordance with the tutor agreement.

Data protection

Tutor information is used for appropriate administrative, safeguarding, billing and communication purposes in accordance with Forest First Tutoring's Privacy Policy.

To apply

If you are an experienced educator who values flexibility, professional independence and the opportunity to make a genuine difference to children and young people, we would be very pleased to hear from you.

Please contact us for further information at ap@first-tutoring.co.uk or apply on our website <https://www.forest-1st-tutoring.co.uk/vacancies>

We look forward to hearing from you!